It is time to once again complete your Financial Aid applications. All Eligible US Citizens and Permanent Residents attending AUACOM who wish to receive financial aid can apply for federal student aid by submitting a Free Application for Federal Student Aid (FAFSA). To simplify the process, we have created a step by step to-do list for you to follow. Don’t delay, complete your applications today!

Please read this information carefully and follow these instructions so as not to delay the processing of your aid.

If you have already completed one, or more of these steps, move on to the next one until you have accomplished all the steps outlined here.

Your to-do list:

**STEP 1 - The Basics**
- Create or retrieve your FSA ID at [https://fsaid.ed.gov](https://fsaid.ed.gov) and write it down.

**STEP 2 – Gather your tax information**
- Retrieve your 2017 Tax Returns
  - For best results use the IRS Data Retrieval Tool (IRS DRT) to auto-populate tax information on the FAFSA

**STEP 3 – Complete the FAFSA**
- Complete your 2019-2020 FAFSA
- AUA’s Federal School Code – 042401

**STEP 4 - Complete the Loan Applications**
- Visit [www.studentloans.gov](http://www.studentloans.gov)
- Complete Loan Agreement for a Subsidized/Unsubsidized Loan (MPN)
- Complete Loan Agreement for a PLUS Loan (MPN)
- Apply for a PLUS Loan (please see the attached sample guide for assistance completing this step; also included is the 2019/2020 Cost of Attendance)
  - School Code/Branch: G42401
  - Loan period: 07/2019 – 06/2020 – Continuing Students (Semester 2,3,4)
  - Loan period: 08/2019 – 07/2020 – New Students & Students repeating Semester 1

You are not required to complete the VFAO interview or an AUA Form at this time.

If you have successfully completed all the steps above, please await further notifications from our Office.

***Disregard this message if you prefer not to use financial aid, or if you know that you wouldn’t qualify.***